

# HOPE LUTHERAN PRESCHOOL 2017-2018

## APPLICATION AND CONTRACT FOR CHILDCARE SERVICES/FEE AGREEMENT

Please return this completed application along with the non-refundable Registration Fee of \$75.  
Checks should be made out to "Hope Lutheran School".

The information submitted on this application details the "CONTRACT FOR CHILD CARE SERVICES/FEE AGREEMENT" made between Hope Lutheran School and the parents/guardians listed below:

Child's Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Child's Primary Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### Schedule Requested

Monday \_\_\_ Tuesday \_\_\_ Wednesday \_\_\_ Thursday \_\_\_ Friday \_\_\_

\_\_\_ Half Day (8:45 a.m.-11:45 a.m./PreK ends at 12:00 p.m.)

\_\_\_ School Day (8:45 a.m.-3:25 p.m.)

\_\_\_ Extended Day (between the hours of 6:45 a.m.-6:00 p.m.)

\*Estimated Drop Off Time: \_\_\_\_\_ Estimated Pick Up Time: \_\_\_\_\_

For Office Use

Classroom: \_\_\_\_\_

Teacher: \_\_\_\_\_

I would like my child to begin on the following date: \_\_\_\_\_

Are you eligible for Child Care Subsidy? Yes or No \*If yes, Case Worker: \_\_\_\_\_ Case #: \_\_\_\_\_

Mother's Name/Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ SS#: \_\_\_\_\_

Email Address (please print clearly): \_\_\_\_\_

Father's Name/ Guardian's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ SS#: \_\_\_\_\_

Email Address (please print clearly): \_\_\_\_\_

Does your child have an IEP/IFSP? Yes or No May we have a copy? Yes or No

Was Hope recommended to you by someone? Who? \_\_\_\_\_

May we publish your child's photo (*without name*) on school advertising? Yes or No (Initial please) \_\_\_\_\_

I give permission for my child to take the Ages & Stages Screening. Yes or No (Initial please) \_\_\_\_\_

What is the name of your home church? \_\_\_\_\_

For statistical purposes, what is the race of your child? (Please check one)

\_\_\_ African American \_\_\_ Caucasian \_\_\_ American Indian \_\_\_ Hispanic \_\_\_ Asian \_\_\_ Other

**HOPE LUTHERAN SCHOOL IS AN EQUAL OPPORTUNITY CARE PROVIDER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, GENDER AND ETHNIC BACKGROUND.**

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## APPLICATION AND CONTRACT FOR CHILDCARE SERVICES/FEE AGREEMENT

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All required forms, including but not limited to the emergency contact form, enrollment application, health records and child history etc. must be submitted for your child to attend. Hope Lutheran School agrees to provide child care services for named child in accordance with the mission, philosophy and policies outlined in the Parent Handbook of Hope Lutheran Preschool.

Classroom assignments are made based upon the age of the child in accordance with child care licensing regulations. Hope Lutheran School may change the child's classroom assignment based upon center enrollment and ratio requirements.

Any requests for changes to the Enrollment Schedule listed herein must be made in writing and submitted to the Director. Hope Lutheran School reserves the right to deny any request for schedule change for any reason within its sole discretion.

The parents/guardians agree to compensate Hope Lutheran School for the services listed on the previous page to be paid each month directly to the SMART Tuition program. A required monthly tuition payment plan is administered through SMART tuition Management Services for a service fee of approximately \$38 per year per family. Tuition is to be paid prior to the performance of child care services. Tuition is due whether or not the child attends the program. The tuition represents the child's place in the program. There is no credit given for vacation or emergency closure days. A \$50 late fee is assessed by SMART on all late tuition payments to SMART. Students for whom tuition payments have not been kept current may be asked to leave school at Hope's discretion at any time. I understand that the person who is financially responsible for my child's tuition/fees will be turned into collections for unpaid tuition/fees upon exit of the school program.

All fees are non-refundable.

Tuition Discounts:

- Families with more than one child enrolled in Hope Lutheran School receive a tuition discount of 10% for two children, 15% for three children, and 20% for four or more.
- Recruitment Incentive: If a new student enrolls based upon a current family's referral, a recruitment incentive of \$500 will be given to the currently enrolled student after the new student has attended Hope for 12 months. The referring family's name *must be marked on the application (at the time of application)* of incoming student.
- \$100.00 discount for complete fees and tuition paid in advance of the school year.

This Contract for Child Care Services/Fee Agreement may be cancelled by the PARENTS/GUARDIANS with 30 days' written notice. Written notice of cancellation must be submitted to the director by parents/guardians. Any unused tuition paid by the parents/guardians will be refunded within 30 days of cancellation.

This Contract for Child Care Services/Fee Agreement will expire on June 15, 2018.

By signing below, I/we the parents/guardians of the above listed child hereby acknowledge that I/we have submitted accurate information on this application and have read this Contract for Child Care Services/Fee Agreement completely, that I/we have had the opportunity to discuss the information contained herein with a representative of Hope Lutheran Christian School, that our questions have been answered fully and to our satisfaction and that we agree to abide by the conditions set forth herein as well as the policies contained herein by reference from the Parent Handbook of Hope Lutheran School.

Printed Name of Parent/Guardian Applying: \_\_\_\_\_

Signature of Parent/Guardian Applying: \_\_\_\_\_ Date: \_\_\_\_\_

## HOPE LUTHERAN PRESCHOOL TUITION RATES 2017-2018

Registration Fee	Classroom/Schedule	Monthly Tuition	One-time Payment to PTL for Dues & Parties
\$75	PreK and 3's...5 Extended Days (a.m. and p.m. xc)	\$1005	\$20
\$75	PreK and 3's...5 Extended Days (a.m. or p.m. xc)	\$875	\$20
\$75	PreK and 3's...5 School Days	\$655	\$20
\$75	PreK and 3's...5 Half Days	\$460	\$20
\$75	PreK and 3's...3 Extended Days (a.m. and p.m. xc)	\$655	\$20
\$75	PreK and 3's...3 Extended Days (a.m. or p.m. xc)	\$595	\$20
\$75	PreK and 3's...3 School Days	\$495	\$20
\$75	PreK and 3's...3 Half Days	\$340	\$20
→	<b>*If choosing a 2 day schedule, parents must first check availability with Director.</b>		
\$75	PreK and 3's...2 Extended Days (a.m. and p.m. xc)	\$535	\$20
\$75	PreK and 3's...2 Extended Days (a.m. or p.m. xc)	\$490	\$20
\$75	PreK and 3's...2 School Days	\$405	\$20
\$75	PreK and 3's...2 Half Days	\$300	\$20
\$75	2's Class...5 Extended Days (a.m. and p.m. xc)	\$1090	\$20
\$75	2's Class...5 Extended Days (a.m. or p.m. xc)	\$965	\$20
\$75	2's Class...5 School Days	\$755	\$20
\$75	2's Class...5 Half Days	\$545	\$20
\$75	2's Class...3 Extended Days (a.m. and p.m. xc)	\$760	\$20
\$75	2's Class...3 Extended Days (a.m. or p.m. xc)	\$690	\$20
\$75	2's Class...3 School Days	\$570	\$20
\$75	2's Class...3 Half Days	\$410	\$20
→	<b>*If choosing a 2 day schedule, parents must first check availability with Director.</b>		
\$75	2's Class...2 Extended Days (a.m. and p.m. xc)	\$620	\$20
\$75	2's Class...2 Extended Days (a.m. or p.m. xc)	\$565	\$20
\$75	2's Class...2 School Days	\$470	\$20
\$75	2's Class...2 Half Days	\$360	\$20

## HOPE LUTHERAN PRESCHOOL TUITION RATES 2017-2018

Registration Fee	Classroom/Schedule	Monthly Tuition
\$75	Toddler Class...5 Extended Days (a.m. and p.m. xc)	\$1145
\$75	Toddler Class...5 Extended Days (a.m. or p.m. xc)	\$1030
\$75	Toddler Class...5 School Days	\$825
\$75	Toddler Class...5 Half Days	\$620
\$75	Toddler Class...3 Extended Days (a.m. and p.m. xc)	\$830
\$75	Toddler Class...3 Extended Days (a.m. or p.m. xc)	\$750
\$75	Toddler Class...3 School Days	\$620
\$75	Toddler Class...3 Half Days	\$470
→	*If choosing a 2 day schedule, parents must first check availability with Director.	
\$75	Toddler Class...2 Extended Days (a.m. and p.m. xc)	\$675
\$75	Toddler Class...2 Extended Days (a.m. or p.m. xc)	\$615
\$75	Toddler Class...2 School Days	\$510
\$75	Toddler Class...2 Half Days	\$390
\$75	Infant Class...5 Extended Days (a.m. and p.m. xc)	\$1185
\$75	Infant Class...5 Extended Days (a.m. or p.m. xc)	\$1075
\$75	Infant Class...5 School Days	\$885
\$75	Infant Class...5 Half Days	\$665
\$75	Infant Class...3 Extended Days (a.m. and p.m. xc)	\$890
\$75	Infant Class...3 Extended Days (a.m. or p.m. xc)	\$805
\$75	Infant Class...3 School Days	\$665
\$75	Infant Class...3 Half Days	\$500
→	*If choosing a 2 day schedule, parents must first check availability with Director.	
\$75	Infant Class...2 Extended Days (a.m. and p.m. xc)	\$725
\$75	Infant Class...2 Extended Days (a.m. or p.m. xc)	\$655
\$75	Infant Class... School Days	\$545
\$75	Infant Class...2 Half Days	\$410