

HOPE LUTHERAN SCHOOL 2024-2025

APPLICATION AND CONTRACT FOR PRESCHOOL CHILDCARE SERVICES/FEE AGREEMENT

Please return this completed application along with the non-refundable Registration Fee of \$95.

Checks should be made out to "Hope Lutheran School".

The information submitted on this application details the "CONTRACT FOR CHILD CARE SERVICES/FEE AGREEMENT" made between Hope Lutheran School and the parents/guardians listed below:

Child's Name: _____ **DOB:** _____

Child's Primary Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Schedule Requested

Monday _____ **Tuesday** _____ **Wednesday** _____ **Thursday** _____ **Friday** _____

_____ **Half Day** (8:45 a.m.-11:45 a.m. / PreK ends at 12:00 p.m.)

_____ **School Day** (8:45 a.m.-3:25 p.m.)

_____ **Extended Day** (between 6:45 a.m.-5:45 p.m.) *Estimated Drop Off Time: _____ Estimated Pick Up Time: _____

For Office Use

Classroom: _____

Teacher: _____

My child will be attending _____ 10 months (August 28 –June 30) **OR** _____ 12 months (full year care, including summer)

I would like my child to begin on the following date: _____

Are you eligible for Child Care Subsidy? Yes, or No *If yes, Case Worker: _____ Case #: _____

Mother's Name/Guardian's Name: _____

Address: _____

Home Phone: _____ **Cell Phone:** _____ **SS#:** _____

Email Address (please print clearly): _____

Father's Name/ Guardian's Name: _____

Address: _____

Home Phone: _____ **Cell Phone:** _____ **SS#:** _____

Email Address (please print clearly): _____

Does your child have an IEP/IFSP? Yes, or No May we have a copy? Yes, or No

May we publish your child's photo (*without name*) on school advertising? Yes, or No (Initial please) _____

May we post your child's photo (*without name*) on Hope's Social Media? Yes, or No (Initial please) _____

I give permission for my child to take the Ages & Stages Screening. Yes, or No (Initial please) _____

What is the name of your home church? _____ Official Hope Member? Yes, or No

For mandatory statistical purposes, what is the race of your child?

(Please choose **one**) _____ African American _____ Caucasian _____ American Indian _____ Hispanic _____ Asian _____ Other

HOPE LUTHERAN SCHOOL IS AN EQUAL OPPORTUNITY CARE PROVIDER AND DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, GENDER AND ETHNIC BACKGROUND.

HOPE LUTHERAN SCHOOL 2023-2024

APPLICATION AND CONTRACT FOR PRESCHOOL CHILDCARE SERVICES

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All required forms, including but not limited to the emergency contact form, enrollment application, health records and child history etc. must be submitted for your child to attend. Hope Lutheran School agrees to provide child care services for named child in accordance with the mission, philosophy and policies outlined in the Preschool Parent Handbook of Hope Lutheran School.

Classroom assignments are made based upon the age of the child in accordance with child care licensing regulations. Hope Lutheran School may change the child's classroom assignment based upon center enrollment and ratio requirements.

PA DHS - Child Care Regulations may be found at www.dhs.pa.gov/provider/earlylearning/childcareregulations/

Any requests for changes to the Enrollment Schedule listed herein must be made in writing and submitted to the Director. Hope Lutheran School reserves the right to deny any request for schedule change for any reason within its sole discretion.

The parents/guardians agree to compensate Hope Lutheran School for the services listed on the previous page to be paid each month directly to the BLACKBAUD Tuition program. A required monthly tuition payment plan is administered through BLACKBAUD Tuition Management Services for a service fee of approximately \$41 per year per family. Tuition is to be paid prior to the performance of child care services. Tuition is due whether or not the child attends their scheduled days in the program. The tuition represents the child's place in the program. There is no credit given for vacation or emergency closure days. A \$55 late fee is assessed by BLACKBAUD on all late tuition payments to BLACKBAUD. Students for whom tuition payments have not been kept current may be asked to leave school at Hope's discretion at any time. The person who is financially responsible for my child's tuition/fees will be turned into collections for unpaid tuition/fees upon exit of the school program.

All fees are non-refundable.

Tuition Discounts:

- Families with more than one child enrolled in Hope Lutheran School receive a tuition discount of 10% for two children, 15% for three children, and 20% for four or more.
- \$100.00 discount for complete fees and tuition paid in advance of the school year.
- Members of Hope Lutheran Church... In order to qualify for the member rate:
 - ✓ You must go through & complete adult confirmation classes or new member classes, and be taken in as a new member of Hope Lutheran Church.
 - ✓ You must be rostered as a Hope member for 1 full year after completing classes.
 - ✓ Your child must regularly attend Sunday school at Hope for a minimum of 1 year.
 - ✓ Your support/donation to Hope must be given in a way that is recordable.

The Contract for Child Care Services may be **cancelled** by the **PARENTS/GUARDIANS with 30 days' written notice**. Written notice of cancellation must be submitted to the director by parents/guardians. Any unused tuition paid by the parents/guardians will be refunded within 30 days of cancellation.

By signing below, I/we the parents/guardians of the above listed child hereby acknowledge that I/we have submitted accurate information on this application and have read this Application and Contract for Preschool Child Care Services completely, that I/we have had the opportunity to discuss the information contained herein with a representative of Hope Lutheran School, that our questions have been answered fully and to our satisfaction and that we agree to abide by the conditions set forth herein as well as the policies contained herein by reference from the Preschool Parent Handbook of Hope Lutheran School.

Printed Name of Parent/Guardian Applying: _____

Signature of Parent/Guardian Applying: _____ Date: _____

HOPE LUTHERAN SCHOOL TUITION RATES 2024-2025

Registration Fee	Classroom/Schedule	Monthly Tuition
\$95	PreK and 3's...5 Extended Days (a.m. and p.m. xc)	\$1090
\$95	PreK and 3's...5 Extended Days (a.m. or p.m. xc)	\$960
\$95	PreK and 3's...5 School Days	\$740
\$95	PreK and 3's...5 Half Days	\$545
\$95	PreK and 3's...3 Extended Days (a.m. and p.m. xc)	\$740
\$95	PreK and 3's...3 Extended Days (a.m. or p.m. xc)	\$680
\$95	PreK and 3's...3 School Days	\$580
\$95	PreK and 3's...3 Half Days	\$425
\$95	*If choosing a 2 day schedule, parents must first check availability with Director.	
\$95	PreK and 3's...2 Extended Days (a.m. and p.m. xc)	\$620
\$95	PreK and 3's...2 Extended Days (a.m. or p.m. xc)	\$575
\$95	PreK and 3's...2 School Days	\$490
\$95	PreK and 3's...2 Half Days	\$385
\$95	2's Class...5 Extended Days (a.m. and p.m. xc)	\$1170
\$95	2's Class...5 Extended Days (a.m. or p.m. xc)	\$1050
\$95	2's Class...5 School Days	\$840
\$95	2's Class...5 Half Days	\$630
\$95	2's Class...3 Extended Days (a.m. and p.m. xc)	\$845
\$95	2's Class...3 Extended Days (a.m. or p.m. xc)	\$775
\$95	2's Class...3 School Days	\$655
\$95	2's Class...3 Half Days	\$495
\$95	*If choosing a 2 day schedule, parents must first check availability with Director.	
\$95	2's Class...2 Extended Days (a.m. and p.m. xc)	\$705
\$95	2's Class...2 Extended Days (a.m. or p.m. xc)	\$650
\$95	2's Class...2 School Days	\$555
\$95	2's Class...2 Half Days	\$445

HOPE LUTHERAN SCHOOL TUITION RATES

2024-2025

Registration Fee	Classroom/Schedule	Monthly Tuition
\$95	Toddler Class...5 Extended Days (a.m. and p.m. xc)	\$1230
\$95	Toddler Class...5 Extended Days (a.m. or p.m. xc)	\$1115
\$95	Toddler Class...5 School Days	\$910
\$95	Toddler Class...5 Half Days	\$705
\$95	Toddler Class...3 Extended Days (a.m. and p.m. xc)	\$915
\$95	Toddler Class...3 Extended Days (a.m. or p.m. xc)	\$835
\$95	Toddler Class...3 School Days	\$705
\$95	Toddler Class...3 Half Days	\$555
\$95	*If choosing a 2 day schedule, parents must first check availability with Director.	
\$95	Toddler Class...2 Extended Days (a.m. and p.m. xc)	\$760
\$95	Toddler Class...2 Extended Days (a.m. or p.m. xc)	\$700
\$95	Toddler Class...2 School Days	\$595
\$95	Toddler Class...2 Half Days	\$475
\$95	Infant Class...5 Extended Days (a.m. and p.m. xc)	\$1270
\$95	Infant Class...5 Extended Days (a.m. or p.m. xc)	\$1160
\$95	Infant Class...5 School Days	\$970
\$95	Infant Class...5 Half Days	\$750
\$95	Infant Class...3 Extended Days (a.m. and p.m. xc)	\$975
\$95	Infant Class...3 Extended Days (a.m. or p.m. xc)	\$890
\$95	Infant Class...3 School Days	\$750
\$95	Infant Class...3 Half Days	\$585
\$95	*If choosing a 2 day schedule, parents must first check availability with Director.	
\$95	Infant Class...2 Extended Days (a.m. and p.m. xc)	\$810
\$95	Infant Class...2 Extended Days (a.m. or p.m. xc)	\$740
\$95	Infant Class... School Days	\$630
\$95	Infant Class...2 Half Days	\$497