

Health and Safety Plan – 2024-2025

Hope Lutheran School
2600 Haines Road
Levittown, PA 19055
Revised: August 2024

This is a living document. It may be changed based on future recommendations from the Bucks County Department of Health, PA State Department of Health and/or CDC recommendations. All teachers will post a grade-level Health and Safety Plan on their Website page. You may refer to it regarding your child's classroom protocols. **Portions of the Health and Safety Plan that are in red type are revisions made for the 2024-2025 school year.**

As always, please feel free to reach out to Mrs. Puls or **Mrs. Dylinski (formerly Rambo)** at the school office with specific questions and/or concerns (215) 946-3467.

Facilities

- The school building & classrooms are professionally cleaned and disinfected after each school day;
- Signage concerning hand washing and sanitizing and cough/sneeze etiquette are posted;
- Classrooms are wiped down throughout the day by teachers and students (particularly before and after snack times and lunch);
- Classrooms may be ventilated every day as is appropriate, specifically:
 - upper level classroom doors & windows may be open (weather permitting) and air purifiers will be running throughout the day
 - dehumidifiers and air purifiers will be used throughout the day in lower level rooms
 - inside connecting doors will be opened to increase air flow
 - standing and pedestal fans will be used as is appropriate during the instructional day.
- All classroom doors will remain locked; however, the doors may be propped open during the day for increased air flow and ease of daily movement.

School Operations

- Access to Hope Lutheran School during the daytime hours is available by signing in at the Lobby entrance window;
- All playgrounds remain open for use;
- Treats sent in for birthdays may be commercially packaged or homemade. If homemade treats are sent in, it is preferable that the portions be in a plastic baggie or wrapped.
- Treats sent in to support BAKE SALES should always be commercially packaged or if homemade be placed in baggies or wrapped. REMEMBER: NO NUTS or PEANUT BUTTER treats due to students with food allergies.
- **Preschool students will eat lunch in their classrooms. Grade school students will eat lunch in the gym between noon and 1 pm.**
- All students *except those using our Before Care Program* will be dropped off in the morning in the parking lot off of Haines Road (see A.M. DROP OFF). For Before Care Program practices, consult the program instructions;
- Students will continue to change rooms for Music, P.E. and Computer Skills with cleaning and disinfecting protocols in place

Wellness

- A student is not permitted to enter or stay at school with a temperature of **100.1** degrees or higher OR if they appear visibly ill (***please do not give your child any medications to counteract a sore throat, low-grade fever, etc. before coming to school!***)
- **A student may not come to school for 24 hours after throwing up and/or may not stay in school after throwing up; parents will be called immediately to pick up their student if that occurs;**
- Hand sanitizer will be available in all classrooms and entryways;
- Hand washing/sanitizing will be done whenever entering a classroom and throughout the day (see the individual classroom plan posted on your teacher's Web page). **Please do not send in personal hand sanitizer with your student as it becomes a distraction to the students.**
- Drinking fountains **will be in use** this year; however, ***personal, refillable water bottles and/or disposable water bottles are recommended.*** Please LABEL the water bottle with your child's name and grade. *Please do not send your child to school without a source of drinking water!*

Morning Drop-off

- **8:45 a.m.** - Drop off your student in the morning in the Haines Road parking lot by pulling into the lot ***and all the way up to the flagpole***
- K-8 students will enter the building at the doors by the preschool playground. Preschool students enter the building at the Lobby entrance;
- All students will follow health/safety protocols upon entering their classroom;
- ***Walking your student into the building is not allowed – please do not park your car and attempt to cross the busy parking lot with your student.***
- Please do NOT drive around the car or bus in front of you – please wait in line until the car/bus in front of you pulls away! *This is where patience comes into play. You should always wait for the car ahead of you to move away before you move forward. This is for everyone's safety.*
- Please have your child exit your vehicle ON THE SCHOOL SIDE OF THE PARKING LOT where the teacher is standing. This is for your child's safety!

Afternoon Pick-up 3:25 p.m. – Students are ready to be picked up in the gymnasium;

- **3:25 p.m.** – Students are ready to be picked up in the gymnasium
- Park in the Haines Road parking lot; additional spaces face Millcreek Road
- Walk to the gym entry doors using the sidewalk between the school building and the preschool playground; staff will dismiss the student(s) to the parent
- Sign out your student and leave the same way you came in. **We encourage Christian fellowship as you pick up your children but ask that you DO NOT allow children to play on the preschool playground while you visit.** You may use either the large playground behind the gymnasium or the Kinder-playground near the shed. Feel free to visit with each other and the teachers anywhere outside of the school buildings.
- **Anyone picking up a student should be prepared to show their ID.** If we do not recognize the person picking up a child, we will ask to see a photo ID; **NEW FAMILIES:** until we get to know you/recognize you, we may ask for your photo ID as well – we're just being safe!

Health Self-screening Protocol

- We recommend that everyone continues to self-screen for the following symptoms:
 - + fever of **100.1** or higher
 - + persistent_cough
 - + shortness of breath
 - + fatigue (not just being tired)
 - + severe_headache
 - + muscle aches
 - + diarrhea
 - + vomiting
 - + sore throat
 - + runny nose
 - + severe congestion
 - + NEW loss of or altered taste and smell
- If you or your student(s) have any of these symptoms, please do not come to school but rather consult your family physician and follow his/her instructions. Call the school office to report your student's absence for the day.
- If you have questions about pre-school or Day School protocols, please reach out to **Mrs. Terri Dylinski (formerly Rambo)** (pre-school) and Mrs. Maryann Puls (K-8 Day School).